University of Melbourne Doctor of Optometry

Admissions Guide 2016

Application Dates:

Both application rounds are open to all applicants who have GAMSAT/OAT and who have completed or are completing an undergraduate degree during 2015.

**Round 1 applications**

Applications open – Thursday 30 April 2015

Applications close - Friday 31 July 2015 at 11.59pm AEST

**Round 2 applications**

Applications open – Thursday 30 April 2015

Applications close – Wednesday 30 September 2015 at 11.59pm AEST
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### Timeline – 2015 for 2016 Intake

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<tr>
<td>21 March – Sit GAMSAT</td>
<td>30 April – Doctor of Optometry Applications open</td>
<td>Order academic transcripts for all study at universities other than the University of Melbourne</td>
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<th>JULY</th>
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<td>31 July – Round 1 Applications close. Graduate Access Applications close for Round 1 Applications</td>
<td>4 August – Deadline to post original hard copy transcripts (including any 1st Semester, 2015 results) to GEMSAS, in support of Round 1 applications. (Excludes transcripts for any study at the University of Melbourne)</td>
<td>30 September – Round 2 Applications close Graduate Access Applications close for Round 2 Applicants</td>
<td>6 October – Deadline to post original hard copy transcripts (including any 1st Semester, 2015 results) to GEMSAS, in support of Round 1 applications. (Excludes transcripts for any study at the University of Melbourne)</td>
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<tr>
<th>NOVEMBER</th>
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<th>JANUARY 2016</th>
<th>FEBRUARY</th>
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<td>18 December – Round 2 offers are released</td>
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<td>7 January – Deadline to post hard copy transcripts to GEMSAS (Final 2015 results including degree conferral and any single subject pre-requisite studies) for applicants with conditional offers (Excludes transcripts for any study at the University of Melbourne)</td>
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Important Information

The following information is provided as general guidance to applicants to the Doctor of Optometry at the University of Melbourne and is correct as at 2 April 2015. All applicants should routinely check the University of Melbourne Optometry website (https://www.optometry.unimelb.edu.au) for admission updates.

How GEMSAS will contact you

Email will be the primary source of contact between GEMSAS and applicants.

It is essential that you provide a current email address which will be valid from April 2015 to February 2016 and that you regularly check your emails.

Applicants are advised to provide an email address other than their current university address unless it will be available until February 2016.

Some email messages may be blocked or flagged as spam by some email providers. To help prevent this please add info@gemsas.edu.au to your ‘Safe Senders’ list and Contacts file and regularly check your Junk Mail folder, especially if you use a web-based email client such as Gmail or Hotmail.

Neither GEMSAS nor the University of Melbourne will be held responsible for undeliverable or unread email communication.

Should you need to change your email or postal address, please email the change to info@gemsas.edu.au.

Contact details for further enquiries

If you have further queries regarding the general application process, please contact GEMSAS: info@gemsas.edu.au.

Please check the GEMSAS website for details and FAQs before submitting your query:

http://www.gemsas.edu.au

For detailed information on the Doctor of Optometry, as well as university-specific entry requirements, you should first check the University of Melbourne School of Optometry and Vision Sciences website (http://graduate.science.unimelb.edu.au/doctor-of-optometry)
Admission policies

Offers
Successful applicants will be given a firm date by which to accept an offer of a place and offers not accepted according to the school’s instructions by that date will lapse.

*Commonwealth Supported Places (CSPs) are offered on the basis of academic merit. If an applicant declines an offer of a Domestic Fee Place, or allows the offer to lapse, they will not be considered for Commonwealth Supported Place.*

Deferral
Deferral of a place is not permitted.

Exclusion
An applicant who has been excluded from any university must indicate this when they apply. The school may contact applicants for further detail.

Admission irregularities
Applicants should be aware that the presentation of forged documents is a criminal offence in Australia and that the university may take appropriate action against such cases. For the purpose of university admission, the withholding of information and the submission of incorrect or misleading information are deemed fraudulent. Action taken in such cases may include cancellation of an application for admission, of an offer of admission, or of an enrolment.

*If you have been offered a place in another course and you intend to accept that place, then please be considerate of fellow applicants and withdraw your application as soon as possible.*

Advanced Standing (credit transfer)
Successful applicants with relevant prior study or professional practice may be granted up to 200 points of credit towards the Doctor of Optometry as follows:

- 100 points of credit will normally be granted to applicants with an undergraduate degree with a major in optometry or vision science, or equivalent;
- 200 points of credit will normally be granted to applicants who are registered as an optometrist with the Optometry Board of Australia and have at least three years of documented clinical practice as a registered optometrist within the last ten years
Application Process

GEMSAS and the University of Melbourne make every effort to ensure the accuracy of information provided in this Admission Guide at the time of publication. Applicants must consult the university website for more detailed and specific information and for updates.

There are three components of the application process:

1. **GAMSAT** ([www.gamsat.acer.edu.au](http://www.gamsat.acer.edu.au))

   All applicants for Commonwealth Supported Places and other domestic places at graduate-entry schools (i.e. citizens/permanent residents of Australia and citizens of New Zealand) must have a current score on the Graduate Australian Medical School Admissions Test (GAMSAT).

   GAMSAT results are valid for two years: i.e. if you sat the Australian test in 2015 you may use the results obtained to apply for a graduate entry course commencing in 2016 and/or 2017. As such, GAMSAT 2014 results are also valid for use in applications to courses commencing in 2016. Your GAMSAT results show a score for each of the three test Sections and an Overall Score.

   The UK and Ireland GAMSAT scores are valid for application in the year following the test. There is a very helpful table on the GAMSAT website that shows the validity of all the GAMSAT tests.

   The Doctor of Optometry uses the GAMSAT Overall Score. When deciding whether or not to submit an application, you are advised to make sure that your GAMSAT scores fall within the acceptable ranges for the University of Melbourne’s Doctor of Optometry. Please note that these ranges vary according to the pool of applicants and their competitiveness for that selection period.

   You can evaluate your standing in relation to other candidates who sat GAMSAT in the same year as you did, by consulting the chart included with your Statement of Results. Please note that neither GEMSAS nor ACER staff have the authority to review individual transcripts or GAMSAT results or to offer advice on the likelihood of selection.

   *Registration for the GAMSAT and application for admission to the Doctor of Optometry are separate processes.*

2. **Application**

   All applicants for Commonwealth Supported Places and other domestic places at graduate-entry schools (i.e. citizens/permanent residents of Australia and citizens of New Zealand) must apply through GEMSAS.

   *Please note direct domestic applications made through the University of Melbourne’s online system will not be accepted and these applications will be withdrawn. Please ensure you apply through GEMSAS and follow the application process on page 11.*
Doctor of Optometry candidates are responsible for determining their eligibility to apply. Applicants are selected for offer of a place based on the following criteria:

- Performance in GAMSAT;
- Performance in a qualifying degree (as indicated by WAM);
- Successful completion of approved pre-requisite subjects;

Please note personal statements are no longer required for the 2016 Doctor of Optometry intake. Please refer to the resolution document that has been approved by the Academic Board in December 2014:


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Supporting documentation

When you complete your Application Form, you will be presented with an Education Coversheet which you must print and attach as directed to the documents you are submitting. Failure to supply all requested documents may disadvantage you.

**Academic Transcripts are not required to be sent for any previous or current study at the University of Melbourne**

Post your Coversheet and original academic transcript(s) for all study, (including any 1st semester, 2015 results) as soon as possible after submitting your application or completing your study and postmarked no later than:

**Round 1 Applications - 4th August 2015.**

**Round 2 Applications - 6th October 2015.**

**Current undergraduate studies** - If you have been made a conditional offer and have completed an undergraduate Degree or any single subject pre-requisite studies in 2015 (other than any University of Melbourne studies) send your Coversheet and Transcripts including final results and degree conferral postmarked no later than:

**Conditional Offer - 7 January 2016.**

If you experience difficulty supplying any of the required documentation by the due date, you must contact us as soon as possible (prior to the due date) at info@gemsas.edu.au

Post all Academic Transcripts with attached Coversheets to:

**GEMSAS Processing**

**PO Box 522**

**Ferny Hills DC**

**QLD 4055**

Note that transcripts (excluding studies undertaken at the University of Melbourne) will be required for all bachelor and/or Honours study and you must also include exchange study and study for which you may have received credit.
towards another degree. All original transcripts that are not in English will need to be accompanied by an original NAATI accredited translation. Processing for Optometry does not include retrieving results electronically through ARTS. You must post original transcripts.

Transcripts will be returned, at your request, if you also enclose a suitable stamped, self-addressed envelope.
Bachelor degree
All applicants must have completed, or be in the final year of, a Bachelor or Honours degree. Australian degrees must be from a Commonwealth accredited institution (see http://www.teqsa.gov.au/national-register). Overseas degrees must be recognised by the National Office of Overseas Skills Recognition (NOOSR) as equivalent to an Australian Bachelor degree. Note that GEMSAS will assess your degree/s once you have submitted your application so you don’t need to apply to have them assessed by NOOSR. Please do NOT contact NOOSR to request an assessment of your degree.

For those in the final year of study, satisfactory completion of the degree in 2015 will be a condition of entry as too may be the maintenance of a specific WAM. Note that if you cannot complete and provide evidence of completion of your degree in the 2015 calendar year, any offer you have received (that is conditional upon completion of your current degree) may be withdrawn.

Applicants enrolled in a two-year degree or one-year conversion degree may only apply after completion of the degree. Those who have completed a higher degree without a prior Bachelor degree should consult the Faculty of Medicine, Dentistry and Health Sciences to ascertain eligibility.

Weighted Average Mark (WAM)
GEMSAS will calculate a Weighted Average Mark (WAM) from your hard-copy transcripts.

You may wish to calculate your WAM according to the instructions on the ‘How to Calculate Your WAM’ section on page 16 of this document. Applicants whose degrees were completed outside Australia and New Zealand will not be able to calculate a WAM for themselves. Please note that any WAM calculated by an applicant will be an estimated WAM and used only for the information of the applicant.

Applicants to the Doctor of Optometry at the University of Melbourne must have completed approved prerequisite studies:

- Three subjects at second or third year level (or equivalent) from one or more relevant biological science disciplines.

The WAM indicates the level of performance in the qualifying degree. It should be emphasised that a science major is not a prerequisite, and that academic excellence in other areas, such as the humanities and social sciences, is encouraged and recognised.

Interviews
There are no interviews for the Doctor of Optometry

Offers
Selection into the Doctor of Optometry is based on the following criteria:

- Performance in GAMSAT;
- Performance in a Bachelor degree;
- Successful completion of approved pre-requisite subjects;
Demonstration of meeting the University’s English language requirements

Graduate Access Melbourne

To be eligible for Graduate Access Melbourne you must:

- Be an Australian or New Zealand citizen or Australian permanent resident or holder of a permanent Humanitarian Visa; and
- Have demonstrated the capacity to successfully undertake the Doctor of Optometry; and
- Apply for a place in the Doctor of Optometry

You may be considered under one or more of the following categories:

- Recognition as an Indigenous Australian;
- Previous status as a refugee or current holder of a Humanitarian Visa;
- Rural or isolated background;
- Disadvantaged socio-economic circumstances;
- Disability or chronic medical condition;
- Personal difficulties

In order to be considered for Graduate Access Melbourne in one or more of the above categories, applicants must clearly state how the disadvantage has affected their studies in their degree. Please include statements describing your circumstance and attach supporting documentations where appropriate.

For detailed information about Graduate Access Melbourne Applications see http://www.futurestudents.unimelb.edu.au/admissions/pathways/graduate-access-melbourne/am_i_eligible
FAQs about the course entry requirements

How do I choose between two valid GAMSAT results?
You will have two valid GAMSAT results if you sat the Australian GAMSAT\(^1\) in 2014 and 2015. The University of Melbourne uses an average GAMSAT Score. Select the results with the best average GAMSAT Score. Simply record in the Application Form the appropriate candidate identification number, country and year of sitting for the test you wish to use for selection. This will be the only GAMSAT result that will be provided to GEMSAS. It is not possible to mix individual Section scores from different years.

My degree is more than 10 years old, am I still eligible to apply?
You can apply but you will need to provide evidence of relevant professional experience or additional study within the 10 year period.

I’ve done a postgraduate degree; do I calculate my WAM on that or on my Bachelor?
The WAM is the most recent 200 points (or equivalent) of study whether it be undergraduate or postgraduate. If the basis of application is a postgraduate qualification, then the final two years (equivalent to 200 points) of relevant coursework study will be considered and the same weighting system will apply. Research components are not factored into the WAM.

I have received a conditional offer, where do I send my final results and when is the deadline?
You must send an original academic transcript for any undergraduate Degree or single subject pre-requisite subjects studied in 2015. Send your Coversheet and Transcripts, including final results and degree conferral, postmarked no later than 7 January 2016.

Post all Academic Transcripts with attached Coversheets to:

\[
\text{GEMSAS Processing} \\
\text{PO Box 522} \\
\text{Ferny Hills DC} \\
\text{QLD 4055}
\]

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\(^1\) See page 6 for more information about GAMSAT test validity.
How to Apply

1 Complete the online application form
The online application opens 30 April 2015. We recommend that you register and begin the application as soon as possible after this date. To apply for admission to the Doctor of Optometry commencing in 2016, you must complete the online Application Form – on the GEMSAS website – by no later than:

- 11.59pm AEST Friday 31 July 2015 for Round 1 Applications
- 11.59pm AEST Wednesday 30 September 2015 for Round 2 Applications

Late applications will NOT be accepted.

The application fee is paid by credit card, when completing the online application form.

In 2015, for 2016 entry, the application fee for University of Melbourne Doctor of Optometry is AUD$185.40

Don’t forget to include info@gemsas.edu.au in your ‘Safe Senders’ list and email address book, to ensure messages from GEMSAS are not treated as spam and sent to your Junk folder.

Special Entry Schemes If you are applying through the Graduate Access Melbourne or Guaranteed Entry scheme, you will need to complete a supplementary application form in addition to your GEMSAS online application Refer to page 9 for more information.

2 Post your supporting documentation
After completing the online Application Form and making your payment, you need to submit your original transcripts. All documentation must be postmarked according to the dates listed below. Wherever possible they should be dispatched earlier.

Round 1 Applications Due Date: Postmarked no later than 5.00pm your time on Tuesday 4th August, 2015

Round 2 Applications Due Date: Postmarked no later than 5.00pm your time on Tuesday 6th October, 2015

You MUST send an original transcript for all tertiary studies with a copy of your printed coversheet to:

GEMSAS Processing
PO Box 522
Ferny Hills DC
QLD 4055

Transcripts will be returned, at your request, if you also enclose a suitable stamped, self-addressed envelope.

You are not required to send us academic transcripts for study you undertook at the University of Melbourne
Special Entry Schemes If you are applying through the Graduate Access Melbourne or Guaranteed Entry scheme you will need to send any additional documentation required (excluding Academic Transcripts) direct to University of Melbourne at:

Doctor of Optometry Graduate Access Melbourne
Faculty of Medicine, Dentistry and Health Sciences
Learning and Teaching Unit,
Level 1, Brownless Biomedical Library
The University of Melbourne
Victoria 3010

ADDITIONAL DOCUMENTATION AND CORRESPONDENCE
Please send only those documents that have been specifically requested. Address all general correspondence or enquiry, via email to info@gemsas.edu.au. No additional documentation or general correspondence can be accepted by GEMSAS Processing.
FAQs about completing your application

I didn’t receive confirmation of my submitted information or my Coversheet for submitting supporting documentation.

After completing the Application Form you will need to SUBMIT your application. You will then be taken to the Deakin payment system to make your payment. Deakin manage the payment transaction on behalf of GEMSAS for your University of Melbourne Doctor of Optometry application.

Once your payment has been made successfully you will be shown a receipt screen. Please note your receipt number or print this screen for your records. If you are not able to complete these steps, please email info@gemsas.edu.au.

I don’t have an original transcript, can I submit a copy?

No, only original transcripts may be supplied. Scanned or photocopied transcripts, including certified copies, are not acceptable.

A statement of results is not acceptable and is not considered in place of a full transcript, nor is a printout of an academic record.

If your tertiary studies were completed only at the University of Melbourne, you are not required to send us your academic transcripts.

I’m still studying this year; do I need to submit a 2015 transcript?

Applicants completing their degree in 2015 will be assessed on the basis of the information available at the time of application. Semester 1 (or Trimester 1), 2015 results should be submitted to be included in the assessment. However, any offers made prior to the receipt of final results and confirmation of completion will be conditional.

If your tertiary studies were completed only at the University of Melbourne, you are not required to send us your academic transcripts.

How do I know if my supporting documents have arrived?

You will be contacted during processing if any of your required documents are missing or incomplete.

If you require confirmation of document arrival, we suggest you use a postal service which provides a tracking mechanism (Registered Post, Express Post etc.)

We recommend you include a stamped, self-addressed envelope with your supporting documents. This will be returned to you when your documents are processed, providing confirmation that they have been received.

If you would like us to return your Academic Transcripts in this envelope, ensure it is big enough, attach sufficient postage and leave it unsealed.

You cannot phone GEMSAS to confirm whether your envelope has arrived.
If you did not track your supporting documents, or supply a stamped self-addressed envelope you may email GEMSAS with your full name, GAMSAT or application number and the date you posted your documents. Please allow a minimum of five working days after postage before emailing us. During peak times it may take several days after arrival for your document to be ‘Receipted’ into our system. Do not send multiple requests. As soon as it is possible to confirm the arrival of your documents, we will respond to your request for this information.

If you would like to ensure that your Graduate Access Melbourne supporting documentation arrives at the Faculty of Medicine, Dentistry and Health Sciences, you are welcome to hand this in person at the following address:

Faculty of Medicine, Dentistry and Health Sciences
Learning and Teaching Unit,
Level 1, Brownless Biomedical Library
The University of Melbourne
Victoria 3010
How to calculate your WAM

A minimum WAM or GAMSAT has not been set for the Doctor of Optometry (OD).

Applicants’ Ranking Scores are based on the weighted WAM and the GAMSAT score – where the WAM is weighted 2/3 and the GAMSAT 1/3. Applicants are ranked based on this Ranking Score.

As a result of using this method there are no discrete cut-off marks for either WAM or GAMSAT.

The Weighted Average Mark (WAM) will be measured by considering the final two years (or full-time study equivalent to 200 points) of their tertiary studies. Students who have been on study abroad or exchange as part of the final two years of their degree will need to also provide a transcript for the subjects undertaken whilst overseas.

For completed undergraduate degrees, these 200 points will comprise subjects undertaken at second- and third-year levels. For students who can clearly demonstrate this proportion of subjects, the following weighting will apply:

100 points (second year): 1/3
100 points (third year): 2/3

For students who do not have enough subjects at second/third year levels to make up the requisite 200 points (or equivalent full-time study), the Selection Committee will use the marks from their best-performing relevant subjects undertaken at first-year level to make up the balance*. For students in this situation, the weighting will be amended to be:

100 points: 1/3
(majority second year; if required, using first year subjects to top up)
100 points: 2/3
(majority third year; if required, using second year subjects to top up)

* This is the only instance where subjects will not be selected chronologically.

Once the WAM has been calculated, the following weighting for Ranking Scores will apply:

GAMSAT Overall Score: 1/3
WAM from tertiary studies: 2/3

Before you calculate your WAM, you should read the sections ‘Before You Apply’ and ‘How To Apply’

International Applications

International applicants are those intending to study under a student visa. These applicants should apply directly via the University’s online system.
# Additional Information

**The University of Melbourne**  
**Doctor of Optometry**

**Contact details:**

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<tr>
<th>Contact</th>
<th>Details</th>
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<tbody>
<tr>
<td>Telephone</td>
<td>(03) 8344 5890</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:study-health@unimelb.edu.au">study-health@unimelb.edu.au</a></td>
</tr>
<tr>
<td>Web</td>
<td><a href="https://www.optometry.unimelb.edu.au/">https://www.optometry.unimelb.edu.au/</a></td>
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**Bachelor Degree/ WAM/ GAMSAT/Ranking Score**

| Bachelor Degree/ WAM/ GAMSAT/Ranking Score | Please refer to the ‘How to Calculate Your WAM’ section on page 16 of this document. |

**Currency of qualification**

| Currency of qualification | Degree: undergraduate degree to have been completed within 10 years of commencing the Doctor of Optometry, or for applicants whose most recently completed undergraduate degree was completed 10 or more years before 1 January 2016, a Graduate Diploma, Master or PhD degree or equivalent completed within 10 years before 1 January 2016. Pre-requisites: subjects to have been completed within 10 years of commencing the Doctor of Optometry. |

**OAT**

| OAT | No minimum OAT cut-off has been set. The OAT score sheet must be sent directly to International Admissions at the University of Melbourne Office of Admissions Information Centre Richard Berry Building The University of Melbourne Victoria, Australia, 3010 |

**Special entry schemes**

| Special entry schemes | Graduate Access Melbourne (GAM): Applicants approved for the Graduate Access scheme may be re-ranked based on their level of disadvantage. GAM applications must be submitted direct to the University of Melbourne by the closing date for applications. Please refer to [http://futurestudents.unimelb.edu.au/admissions/pathways/graduate-access-melbourne](http://futurestudents.unimelb.edu.au/admissions/pathways/graduate-access-melbourne) for further information. |

| | Guaranteed entry: Applicants eligible for entry under the Guaranteed entry scheme should refer to [http://futurestudents.unimelb.edu.au/admissions/pathways/guaranteed-entry](http://futurestudents.unimelb.edu.au/admissions/pathways/guaranteed-entry) for further information to confirm eligibility and for detail about the application process. An applicant eligible for a Full Fee guarantee may submit an application under the scheme direct to the University of Melbourne AND apply for a Commonwealth Supported Place via GEMSAS subject to meeting the selection criteria. |

**Offers**

| Offers | Offers will be made on the basis of the ranked list - WAM and the GAMSAT score where the WAM is weighted 2/3 and the GAMSAT 1/3. |
| Pre-requisite subjects and equivalents | Three subjects at second or third year level (or equivalent) from one or more relevant biological science disciplines. 

The prerequisite subjects need not have been completed as part of the qualification(s) that is used as the basis for selection. These prerequisite subjects will only be counted towards the final WAM if they fall within the final two years of study at the required second/third-year levels. 

If the subjects you have studied are not included in the published lists please send the subject descriptions to study-health@unimelb.edu.au for review. The deadline for submitting subjects for assessment are the application cut-off dates. 

Applicants enrolling in pre-requisite subjects in 2015 must have results available by Friday 7 January 2016. Applicants should confirm with their enrolling institution that results will be available by this date. If results will not be available, applicants should apply for the 2017 intake. 

Subjects must have been completed within 10 years of commencing the Doctor of Optometry. |
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<td>International students</td>
<td>International students may apply with either a score from GAMSAT or MCAT or OAT. Applicants who have undertaken their undergraduate studies in a language other than English should consult the website <a href="http://futurestudents.unimelb.edu.au/admissions/entry-requirements/language-requirements">http://futurestudents.unimelb.edu.au/admissions/entry-requirements/language-requirements</a> for information about minimum English language requirements.</td>
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Contact Details

GENERAL ENQUIRIES
GEMSAS (for all general application and processing enquiries)
E: info@gemsas.edu.au
W: www.gemsas.edu.au

ACER (for GAMSAT enquiries only)
E: gamsat@acer.edu.au
W: www.gamsat.acer.edu.au

The University of Melbourne
Faculty of Medicine, Dentistry and Health Sciences
T: (03) 8344 5890
E: study-health@unimelb.edu.au
W: https://www.optometry.unimelb.edu.au/